

**1 Draft Minutes of the Meeting of the Trustees – held 7th July, 2025, 6.15 pm
Dunwich Reading Room, St James’ Street, Dunwich**

Item		Action
1.	Welcome and apologies	
	Present: Dr Dennis Cox (DC), Chair	
	Sharon Earp (SE), Vice-Chair	
	Jane Hamilton (JH), Trustee	
	Julian Perry (JP), Trustee	
	Henry Tomlinson (HT), Trustee	
	Patricia Boechler (PB), Trustee	
	Rod Smith (RS), Trustee	
	Harry Goodchild (HG), observing to end of item 7	
	Jon Dawson (JD), Treasurer	
	Julia Davison-Wilson, (JDW), Clerk	
	Apologies: None It was confirmed that a quorum was present	
	Conflicts of interest/loyalty: Patricia Boechler, Item 10 The Chair welcomed Harry Goodchild to the meeting, the trustees and clerk and treasurer introduced themselves and Harry Goodchild outlined his background in law and banking. He has lived in Suffolk since 1989 and has recently moved to Dunwich and would like to be active in village life.	
2.	Minutes of the Meeting held on 10th May 2025 The trustees approved the minutes – JDW to put on the website. The trustees decided that in future the draft minutes will be put on the website (after DC has approved). JDW will coordinate with Helen Morris to find a 2-week slot for the DTT minutes to go on the village notice boards, as close as possible to publication date. The boards are small and DPM, the museum and other community events display their notices, so it seems courteous to coordinate time slots. JDW to amend item 8, Waste Bins, Flora Tea Rooms	JDW JDW
3.	Matters arising not otherwise on the Agenda. JD advised the trustees that the 2025 DTT accounts should be finished, audited and on the Charity Commission website by the end of May 2026. On this advice the trustees opted for Saturday 13 th June 2026 for the next Open Meeting. JDW to put on the website	JDW
4.	Clerk’s Report All rents have been paid. Ian Moore has finished work at 1 Town House, laying paving slabs, turf, and grass seed. Giles are carrying out the work at The Spinney converting the bathroom to include a shower. All winch and fishermen’s huts are padlocked and weathertight following letters sent by the Clerk. As agreed last year, Sizewell will be installing a People Counting Monitor at the back of the beach on the north side and are carrying out	

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<p>7. contd.</p>	<p><i>Fisherman’s Hut</i> Trustees discussed a booking cancellation policy that would only include illness to warrant a full refund. There have only been two refund requests to date, one of which was due to illness. SE circulated proposed weekly rental figures for 2026 that trustees approved. Booking for 2026 was discussed, many exhibitors from 2025 want to book for 2026. SE will set up one online booking session shortly that will be open to villagers and artists alike. <i>Sauna Box – licence to occupy.</i> The current licensee is selling his business, and the new owner will be approaching DTT who will carry out due diligence and Nicholsons will draw up a revised licence. SE and HT to negotiate with the new licensee to include the licence fee, a request for periodic removal of the van to avoid setting a precedent of permanent fixture, and trustees will make a final decision once SE/HT email the draft licence. DC commented at a future meeting DTT needs to work out a philosophy for letting space in the car park. <i>Website</i> RS has circulated a draft home page and is finalising details with the web designer on navigation, internal links, and wording. <i>Gallows Field</i> The irrigation has been laid. Chris Freeman is digging a trench to enable water to reach the trough in the field. The trustees want it noted how grateful they are to John Earp who has advised and helped them and cut the bracken around the field, particularly as he has worked voluntarily for the good of Gallows Field and not received any payment. <i>Corporation Marshes</i> DC negotiated a verbal one-year lease with Neil Farrer of Natural England which Nicholsons have drafted. Nicholsons have explained that a one-year lease would need to be drawn up annually with the associated legal costs whereas a longer 5- or 10-year lease only legally requires a chartered surveyor to give an opinion on the suitability of the land. Trustees opted for a longer lease with an annual rent review. Harry Goodchild left the meeting at this point as the following items are confidential.</p>	<p>SE SE/HT RS JH JDW</p>
<p>8.</p>	<p>Confidential Minutes of last Meeting The minutes were approved. JDW to remove the second sentence in item 6.</p>	<p>JDW</p>
<p>9.</p>	<p>Grants No new grant applications were received.</p>	
<p>10.</p>	<p>Housing See Confidential Minutes</p>	
<p>11.</p>	<p>A.O.B. and date of next meeting See Confidential Minutes. Next meeting Monday 8th September 2025. The meeting ended at 20:32</p>	

Signed and dated 