DUNWICH TOWN TRUST MEETING HELD

ON MONDAY 7 MARCH 2022 AT 6pm IN THE READING ROOM

**MINUTES**

**1. Welcomes and Apologies**

**Present:**

Miss Nick Mayo (NM) (Chairman)

Ms Gussie Andersen (GA) (Vice- Chair)

Dr Dennis Cox (DC)

Mr Rod Smith (RS)

Mr Crispin Clay (CC)

Ms Val Bethell (VB).

Ms Jane Hamilton (JH)

Mr Julian Perry (JP)

Mr Henry Tomlinson (HT)

In attendance: Mr John Lavery (Clerk) (JL).

Apologies were received from the Treasurer Nicky Kinahan (NK)

The meeting was declared quorate and there weren’t any conflicts of interest.

 **2. Minutes of Meeting on 10 January 2022**

No amendments had been proposed since the draft minutes went out, therefore the Chairman signed the minutes of the 10th January meeting as a true record.

1. **Matters Arising from the Minutes**

Most matters were covered elsewhere on the agenda. Other issues were discussed as follows.

2 co-optees and 2 reappointments were confirmed at the Dunwich Parish Meeting of the 28th January 2022. **A.P. JL to check the terms of office of Trustees for the next meeting.**

The refurbishment of 2 Barne Cottages was covered under housing. Its re-letting under Section 106 regulations was also covered under housing.

NM reported that Gallows Field management meeting with Jamie Smith had been postponed as he was called away due to the recent storm damage. NM would re-arrange the meeting soon

NM suggested that HMP Hollesley Bay inmates could perhaps help with a working party to clear brambles etc., but would need clear instructions about where and what to cut back. This would be part of the planned discussions with Jamie Smith

Very little progress had been made regarding our funding request to Rural Responders for a defibrillator. NM felt that progress might be accelerated if DTT could source an appropriate model, which would be paid for by Rural Responders. **A.P. N.K. to source an appropriate defibrillator.**

NM had intended to check whether the Mortuary was suitable for storing DTT files. However, Angela Abell suggested that she and NM should look through the filing cabinets in the Reading Room, remove out of date documents and thereby make more space there. This would be completed fairly soon. Anything discarded would be securely shredded.

 **4. Clerk’s Report**

The Clerk and Chairman’s Report had been circulated. Most matters referred to in the report were covered in more detail, elsewhere on the agenda.

1. **Car Park/Beach**

2 new signs were produced at the meeting. NM asked if any of the Trustees could obtain some robust posts (DTT will pay) and instal these. JP volunteered to obtain the posts and various Trustees promised to erect the notices, once the posts were ready.

 **6. Treasurer’s Report and Financial Matters**

This item was reported in the confidential appendix to the minutes.

1. **Governance**

Trustees discussed whether to hold an Open meeting this year. They also debated whether to align this meeting with the Queen’s Platinum Jubilee Celebrations. After some discussion, they opted for an Open Meeting on the beach on Monday 4th July around 4-30pm. The Trustees felt that it was better to keep this event separate from the Jubilee celebrations.

1. **Housing**

This item was reported in the confidential appendix to the minutes.

1. **Grants**

This item was reported in the confidential appendix to the minutes.

1. **AOB**

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| The bracken at Broomhill (behind and above Westleton Beach) had been ‘scraped’. Conservation Works had replaced the gatepost to Gallows Field.  |

**Date of Next Meeting**

9 May 2022, 6-00 p.m., in the Reading Room.