



## DUNWICH TOWN TRUST

### MINUTES OF THE MEETING OF THE TRUSTEES HELD ON THURSDAY 8<sup>th</sup> July 2010 AT 3:00 pm IN THE READING ROOM AT DUNWICH

#### 1. WELCOME AND APOLOGIES FOR ABSENCE

Present as Trustees: Mr M Palmer (Chairman), Mr Crispin Clay, Mr J Salusbury  
Mrs L Prior, Mrs Angela Abell, , Mrs V Donovan, Mr Keith  
Maunder

In attendance: Mr J Cary (Clerk and Treasurer)

Apologies for Absence: Mr R Bessell, Mr D Cook

The chairman welcomed the Committee, and Clerk

#### 2. MINUTES OF THE MEETINGS HELD ON 13<sup>th</sup> May 2010

For the avoidance of doubt, the minutes in (10) DUNCAN'S FIELD meant that at the time it had not been established that the Dunwich Parish Meeting did not want the land.

#### 3. MATTERS ARISING FROM THE MINUTES OF THE MEETING ON 13<sup>th</sup> May 2010

Re (10) Duncan's Field – The Chairman informed the meeting that the Parish Chairman, Simon Strickland had sent an e-mail to him to say that DPM did not want the Conservation Area land if the Dunwich Town Trust were willing to accept it, therefore all trustees are in favour of accepting the gift from Mr Duncan, subject to the usual legal checks. Trustees agreed that the Chairman and Mrs Linda Prior should sign the transfer documents on behalf of the Trust. The e-mail is reproduced in the confidential section of the minutes.

#### 4. CLERK AND TREASURER'S REPORT

The Clerk handed out copies of the final accounts for 2009, and presented a budget v. actual income and expenditure report to June 2010.

There was discussion about the general progress of the sale of the Spinney

Mrs Abell brought up the question of cleaning behind the new Trevor Runnacles bench. This would be investigated.

#### 5. AFFORDABLE HOUSING

Mr Maunder and Mrs Prior put before the committee details of the final two architectural firms selected to go forward with the housing project. One firm was very individual and it was thought would produce an interesting result if it were a private commission, but the final choice was Barefoot and Gilles as they have a wide experience in social housing construction which would benefit the Trust in terms of reliability, management and design. The draft design put forward at this stage was deemed to be satisfactory but there was a resolution to build as big as the total agreed budget would allow. Housing sub committee to take this forward with architects and prepare for a full presentation some time in September, meanwhile to check out the planners for this type of approach.

**6. PUBLIC MEETING**

There was a general feeling that the meeting went well, but it wasn't very well attended. Mrs Abell felt they were an important part of the work of the Trust, and suggested the next one be in October 2011, that way there may be a better chance of a good attendance. Meanwhile a short report of the meeting and encouragement to come to further meetings would be announced at the next Parish Meeting.

**7. WINCH HUTS**

Mr Palmer had done some preliminary investigating, and had managed to identify occupiers for most of the huts. Some had been 'illegally' traded on but it was decided to draw a line under the situation and start again with tenancy agreements. The clerk informed the meeting that the Trust's solicitors had drawn up a form of licence agreement which could be used subject to review. There was a concern that 'selling on' should be stamped on – Mr Salusbury favoured complete forfeiture and a blanket ban on assignment, while Mr Maunder was content with assignment with our consent. As the administrative time taken with the issue of licences was not justified by the £1/ year, the committee moved to increase the fee to £50 for any non-professional fisherman, while special arrangements would be entered into for those still trying to make a living from fishing.

**8. VILLAGE PROJECTS**

It had come to the attention of Ray Besell and Geoff Abell from the Dunwich Parish Meeting that Suffolk County Council might be pursuing a new policy of encouraging local groups to take control of their local amenities, in the case of Dunwich: Greyfriars Priory, the cliff path and Greyfriars wood. Mr Bessell had asked the Clerk to convey his feelings on the subject in his absence. Mr Bessell felt there were some areas which could be explored with Suffolk County Council, but we should take a cautious but positive view. The Clerk suggested that, on Mr Bessell's return, he write to the Parish Meeting and the Museum to ask if they would join together in a working party to discuss the idea further with SCC.

**9. GRANTS**

Applications for three grants were received, two for temporary relief and the third for education. All three were approved for payment.

The Grant Policy document was put forward for approval by Mrs Abell. All were in favour, and the annexes referred to in it were to be attached and filed in the policy book.

**10. AORB****CLERK'S CONTRACT**

The Clerk was asked to leave the room for 10 minutes while the trustees discussed terms of the Clerk's contract 2010/11. The clerk was re-admitted and informed of the committee's offer.

**11. Date next committee meeting 9<sup>th</sup> September, 3:00 pm Reading Room**

**Meeting Closed at 5:45pm**